



PUBLIC SKILLS **AUSTRALIA**

PUBLIC SAFETY SKILLS AUSTRALIA LTD

Annual Training Product Development Plan 2024 - 2025

Annual Training Product Development Plan

Public Skills Australia's *Annual Training Product Development Plan* outlines the training products that will be developed for 2024—25.

This document justifies the need for these projects and summarises their scope and timelines. All projects will be undertaken in accordance with the processes and quality principles outlined in the [Training Package Organising Framework](#).

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Police Crash Investigation and Analysis

Project Name: Police Crash Investigation and Analysis

Project Detail: In collaboration with the Australia New Zealand Policing Advisory Agency (ANZPAA), Public Skills Australia has identified the need to update the Crash Investigation qualification stream. This was identified as a priority within the ANZPAA *Business Plan 2024 – 2025* which was established and approved by the Australia New Zealand Council of Police Professionalisation (ANZCoPP). ANZCoPP comprises the Commissioners (or equivalent) of each Australian and New Zealand Police jurisdiction, the President of the Police Federation of Australia and the New Zealand Police Association.

The Crash Investigation stream outlines the workplace outcomes of officers required to interpret and investigate road incidents involving a variety of vehicle types, pedestrians and other external environmental factors.

Training Product Priority: Fast-track

This project has been categorised as a ‘fast-track’ project, due to the significant police industry engagement that has occurred in the technical drafting of updates to the *POL50120 Diploma of Crash Investigation* and *POL60120 Advanced Diploma of Crash Analysis* in strengthening policing capability and jurisdictional education and training offerings in Crash Investigation.

Timeline:

Project Commencement	Project End
February 2025	August 2025

Scope of Police Crash Investigation and Analysis Qualifications

Product Type	Code	Qualification	Proposed Outcome	Proposed Training Package Release
Qualification	POL50120	<i>Diploma of Crash Investigation</i>	- Increasing the use and implementation of these qualifications. - Increasing the safety of police officers through alignment with current practices and processes. - Enhancing the capability of Police personnel to use evaluation and analysis techniques for motor vehicle incidents.	Release 10.0
	POL60120	<i>Advanced Diploma of Crash Analysis</i>		

Scope of Police Crash Investigation and Analysis Units of Competency

Product Type	Code	Unit of Competency	Proposed Outcome	Proposed Training Package Release
Unit of Competency	POLINV020	Collate and review crash investigation evidence	Update	Release 10.0
	POLINV022	Develop and present crash findings	Update	
	POLINV023	Examine a crash incident	Update	

Product Type	Code	Unit of Competency	Proposed Outcome	Proposed Training Package Release
	POLINV016	Analyse complex factors involved in crash incidents	Update	
	POLINV017	Analyse crashes involving heavy vehicles	Update	
	POLINV018	Analyse crashes involving motorcycles	Update	
	POLINV019	Analyse crashes involving pedestrians and bicycles	Update	
	POLINV021	Critically analyse complex crash incident evidence	Update	
	POLINV024	Manage quality of crash analysis	Update	
	POLINV025	Present evidence on complex crash incidents	Update	

Review of Government Investigations Qualifications

Project Name: Review of Government Investigations Qualifications

Project Detail: This project involves reviewing and updating the Government Investigations qualification stream within the PSP Public Sector Training Package to align with the *Australian Government Investigation Standards (2022)*. The project will update three qualifications, and one Skill Set to reflect legislative changes, operational practices and stakeholder needs. The project will address outdated packaging rules, seek to align the products to current capability requirements and ensure alignment with the Australian Qualifications Framework.

Training Product Priority: Complex

This project has been categorised as ‘Complex’ due to the wide range of agencies that utilise the qualification stream and operate under the *Australian Government Investigation Standards*. To allow for appropriate departmental consultation on updates to the qualification stream, this project will be completed within an 18-month period.

Timeline:

Project Commencement	Project End
May 2025	December 2026

Links to Regulatory Implications:

The Government Investigation Qualifications are explicitly outlined within the *Australian Government Investigation Standards 2022*. These standards are developed and maintained by the Australian Federal Police. As key stakeholders within the project, Public Skills Australia will ensure updates to the qualification stream are made in collaboration with the Australian Federal Police.

A summary of proposed changes to credentials outlined in the *Australian Government Investigation Standards* will be made available on the project webpage once determined by the project Technical Committee.

Key Stakeholder for Government Investigations Qualification Review

Note: the below list of organisations outlines the key stakeholders identified for engagement during the initial phase of the project. Further stakeholders will be identified through these organisations to help inform the initial research into the qualification's updates.

A consultation Strategy document will be published on the project's webpage prior to public and government consultation of draft training products.

The Consultation Strategy will include a detailed list of stakeholders and explicit information on the mechanisms to share feedback on draft training products.

Stakeholder Organisation	Stakeholder Type
Australian Public Sector Commission	Government
Attorney-General's Department	Government
Australian Federal Police	Government
Australian New Zealand Police Advisory Agency	Government
Community and Public Sector Union	Union
Department of Finance	Government
Public Service Association	Union
Registered Training Organisations	Training Providers
State Training Authorities	Government
State and Territory Public Sector Commission	Government

Scope of Government Investigations Qualifications and Skill Set

Product Type	Code	Title	Proposed Outcome	Proposed Training Package Release
Qualification	PSP40416	Certificate IV in Government Investigations	Update	Release 5.0
	PSP50416	Diploma of Government Investigations		
	PSP60122	Advanced Diploma of Government (Investigations)		
Skill Set	PSPSS00040	Government Investigations Skill Set	Update	Release 5.0

Scope of Government Investigations Units of Competency

Product Type	Code	Title	Proposed Outcome	Proposed Training Package Release
Unit of Competency	PSPINV001	Plan and initiate an investigation	Update	Release 5.0
	PSPINV004	Conduct an investigation	Update	
	PSPINV003	Finalise an investigation	Update	
	PSPREG033	Apply regulatory powers	Update	
	PSPREG039	Gather information through interviews	Update	

Product Type	Code	Title	Proposed Outcome	Proposed Training Package Release
	PSPREG021	Coordinate investigation processes	Update	
	PSPREG026	Review and evaluate investigations	Update	
	PSPGEN112	Apply government systems	Update	
	PSPGEN115	Uphold and support inclusive workplace practices	Update	
	PSPGEN143	Prepare high-level written communication	Update	
	PSPPCY018	Manage policy implementation	Update	

Review of Procurement and Contracting Qualifications

Project Name: Review of Procurement and Contracting Qualifications

Project Detail:

Public Skills Australia is leading a comprehensive review of the Procurement and Contracting qualifications within the PSP Public Sector Training Package. This project comprises three key components:

1. Update to the Procurement and Contracting Qualification Stream

The Procurement and Contracting stream, last updated in 2016, no longer reflects current procurement practices, legislation, or the *2024 Commonwealth Procurement Rules*. This review will update the qualifications to better align with contemporary job roles and the capability needs of employers across both the public and private sectors.

2. Training Package Maintenance

As part of the upcoming release of the PSP Public Sector Training Package, several qualifications will be updated to remove superseded units of competency from their packaging rules, ensuring compliance and relevance.

3. Proposed Qualification Deletions

Following a 2024 stocktake of qualifications, several were identified for potential deletion due to low usage or overlap with other qualifications. These qualifications will be subject to consultation and considered for removal in this release.

Training Product Priority: Complex

Due to the volume of training products and breadth of government agencies that utilise procurement capabilities, this project has been identified as complex. The training package release will be aligned with the review of the Government Investigations Qualifications review. This will be completed over an 18-month period and allow for efficiencies in the consultation of the updated training package products.

Timeline:

Project Commencement	Project End
May 2025	December 2026

Links to Regulatory Implications:

The qualifications within the scope of this project do not have explicit links to regulatory implications. However, this project will update the qualifications to better reflect the current processes and protocols of government agencies procurement practices.

Key Stakeholder for Procurement and Contracting Qualifications Review:

Note: the below list of organisations outlines the key stakeholders identified for engagement during the research phase of this project. Through this phase Public Skills Australia will utilise existing departmental committees with responsibility for procurement to develop the stakeholder engagement list.

A consultation Strategy document will be published on the project’s webpage prior to public and government consultation of draft training products.

The Consultation Strategy will include a detailed list of stakeholders and explicit information on the mechanisms to share feedback on draft training products.

Stakeholder Organisation	Stakeholder Type
Australian Public Sector Commission	Government
Community and Public Sector Union	Union
Federal Department of Finance	Government
National Indigenous Australians Agency	Agency
National Procurement Network (Local Government)	Government

Stakeholder Organisation	Stakeholder Type
Public Service Association	Union
Registered Training Organisations	Training Providers
Relevant State and Territory Agencies	Government
SROs/STAs	Government
State and Territory Public Sector Commission	Government

Scope of Procurement and Contracting Qualifications and Skill Sets

Product Type	Code	Title	Proposed Outcome	Proposed Training Package Release
Qualification	<i>PSP40616</i>	<i>Certificate IV in Procurement & Contracting</i>	Update	Release 5.0
	<i>PSP50616</i>	<i>Diploma of Procurement & Contracting</i>	Update	Release 5.0
	<i>PSP60616</i>	<i>Advanced Diploma of Procurement & Contracting</i>	Update	Release 5.0
	<i>PSP80116</i>	<i>Graduate Certificate in Strategic Procurement</i>	Update	Release 5.0
Skill Set	<i>PSPSS00042</i>	<i>Procurement Fundamentals Skill Set</i>	Update	Release 5.0

Product Type	Code	Title	Proposed Outcome	Proposed Training Package Release
	PSPSS00043	Procurement Delegation Skill Set	Update	Release 5.0
	PSPSS00061	Procurement Basics Skill Set	Update	Release 5.0

Scope of Additional Qualifications for Update

Product Type	Code	Title	Proposed Outcome	Proposed Training Package Release
Qualification	<i>PSP20122</i>	<i>Certificate II in Government</i>	Update to ensure superseded units are removed from the qualification packaging rules.	Release 5.0
	<i>PSP30122</i>	<i>Certificate III in Government</i>	Update to ensure superseded units are removed from the qualification packaging rules.	Release 5.0
	<i>PSP40122</i>	<i>Certificate IV in Government</i>	Update to ensure superseded units are removed from the qualification packaging rules.	Release 5.0
	<i>PSP40216</i>	<i>Certificate IV in Court Operations</i>	Update to ensure superseded units are removed from the qualification packaging rules.	Release 5.0
	<i>PSP40316</i>	<i>Certificate IV in Government Security</i>	Update to ensure superseded units are removed from the qualification packaging rules.	Release 5.0
	<i>PSP40522</i>	<i>Certificate IV in Trade Measurement</i>	Update to ensure superseded units are removed from the qualification packaging rules.	Release 5.0
	<i>PSP40716</i>	<i>Certificate IV in Heavy Vehicle Road Compliance</i>	Update to ensure superseded units are removed from the qualification packaging rules.	Release 5.0

Product Type	Code	Title	Proposed Outcome	Proposed Training Package Release
	PSP50216	Diploma of Court Operations	Scheduled for potential deletion due to low usage or overlap with other qualifications	Release 5.0
	PSP50316	Diploma of Government Security	Update to ensure superseded units are removed from the qualification packaging rules.	Release 5.0
	PSP50522	Diploma of Trade Measurement	Scheduled for potential deletion due to low usage or overlap with other qualifications	Release 5.0
	PSP50716	Diploma of Fraud Control	Update to ensure superseded units are removed from the qualification packaging rules.	Release 5.0

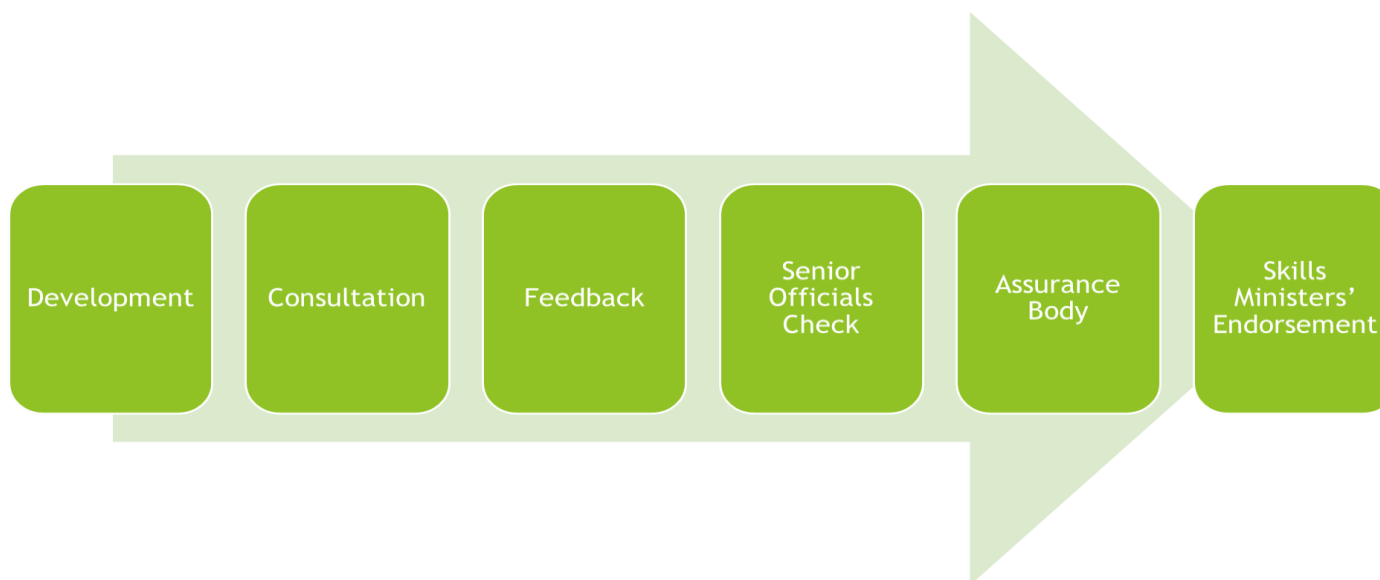
Scope of Procurement, Contracting and Government Units of Competency

Product Type	Code	Title	Proposed Outcome	Proposed Training Package release
Unit of Competency	PSPETH007	Uphold and support the values and principles of public service	Update	Release 5.0
	PSPGEN133	Identify and treat risks	Update	Release 5.0
	PSPGEN113	Exercise delegations	Update	Release 5.0
	PSPGEN111	Apply government processes	Update	Release 5.0
	PSPLEG006	Encourage compliance with legislation in the public sector	Update	Release 5.0
	PSPPCM004	Plan procurement	Update	Release 5.0
	PSPPCM005	Develop and distribute requests for offers	Update	Release 5.0
	PSPPCM006	Select providers and develop contracts	Update	Release 5.0
	PSPPCM007	Manage contracts	Update	Release 5.0
	PSPETH008	Promote the values and ethos of public service	Update	Release 5.0
	PSPGEN099	Undertake negotiations	Update	Release 5.0

Product Type	Code	Title	Proposed Outcome	Proposed Training Package release
	PSPLEG007	Promote compliance with legislation in the public sector	Update	Release 5.0
	PSPPCM008	Manage contract performance	Update	Release 5.0
	PSPPCM009	Finalise contracts	Update	Release 5.0
	PSPPCM010	Manage procurement risk	Update	Release 5.0
	PSPPCM011	Plan to manage a contract	Update	Release 5.0
	PSPPCM012	Plan for procurement outcomes	Update	Release 5.0
	PSPPCM013	Make procurement decisions	Update	Release 5.0
	PSPETH009	Maintain and enhance confidence in public service	Update	Release 5.0
	PSPGEN150	Establish and maintain strategic networks	Update	Release 5.0
	PSPLEG008	Manage compliance with legislation in the public sector	Update	Release 5.0
	PSPMGT006	Develop a business case	Update	Release 5.0
	PSPGEN135	Manage risk	Update	Release 5.0
	PSPPCM020	Plan for strategic procurement	Update	Release 5.0

Product Type	Code	Title	Proposed Outcome	Proposed Training Package release
	PSPPCM021	Coordinate strategic procurement	Update	Release 5.0
	PSPPCM022	Negotiate strategic procurement	Update	Release 5.0
	PSPPCM023	Manage strategic contracts	Update	Release 5.0
	PSPPCM025	Influence and define strategic procurement direction	Update	Release 5.0
	PSPPCM026	Establish the strategic procurement context	Update	Release 5.0
	PSPPCM027	Evaluate and improve strategic procurement performance	Update	Release 5.0

Training Product Development Cycle



The Public Skills Australia *Annual Training Product Development Plan* sets forth the training products planned for the upcoming year and details the scope of each project. These projects will be conducted following a six-stage methodology, which is in accordance with the *Training Package Organising Framework* (TPOF).

For each initiative, a Project Overview and a Consultation Strategy will be created. This strategy is essential for identifying key stakeholders and establishing the methods of consultation that will be used to effectively engage with these stakeholders.

In addition, a Technical Committee of experts will be formed to offer guidance on drafting the training products. Drafted training products will be submitted to the Training Package Assurance Body which assures Jobs and Skills Councils (JSCs') training packages meet national standards and policy requirements. Each project will include at least one public consultation phase. A Consultation Log Summary will be made available on the Public Skills Australia website at critical junctures throughout the project.